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| **台头镇政府信息公开工作年度报告****一、总体情况**本报告是根据《中华人民共和国政府信息公开条例》要求，以2020年度政府信息公开工作机构的年度报告为基础编制而成。全文包括主动公开政府信息情况，收到和处理政府信息公开申请情况，政府信息公开行政复议、行政诉讼情况，存在的主要问题及改进情况和其他需要报告的事项等。2020年，我镇认真贯彻落实《中华人民共和国政府信息公开条例》，努力保障人民群众的知情权、参与权、表达权和监督权，推进全镇政府信息公开工作稳步推进。一是加强组织领导，明确工作机构，配齐配强工作人员，健全完善相关制度，政府信息公开工作保障水平进一步提升；二是加大主动公开力度，深入推进财政预决算、公共资源配置、重大建设项目等重点领域信息公开；三是紧贴公众需求和社会关切，主动开展政策解读和舆情回应，改善群众公开体验，回应群众关注热点信息。（一）主动公开。对照《条例》第二十条和第二十一条规定，发布规范性文件156个，公布政府集中采购3批次、采购金额8832000元。（二）依申请公开。 （三）政府信息管理。一是坚持严格发布，按照“谁制作（谁保存）、谁发布、谁负责”实行“先审查、后公开”和“一事一审”原则。二是严格信息类型 ，明确禁止公开类信息 、可不予公开类信息 、主动公开类信息与依申请公开类信息分类。三是严格审核审查 ，严格内容审核 、时效性审核、同一性审核和保密审查 。四是严格发布程序 ，按照整理草拟、审核审查、录入发布、页面检查，确保发布信息质量。（四）平台建设。积极推进“互联网+政务服务”工作，虽然本乡没有建立本级网站，但积极配合上级部门的网络建设工作，依托上级部门网络平台及时公开信息。（五）监督保障。在上级信息公开工作管理部门的业务指导下，健全完善台头镇人民政府信息公开工作机制。修订完善主动公开的《台头镇人民政府信息公开指南》。切实加强对信息公开工作的监督检查,确保各项准备工作和措施落实到位。加强对信息公开工作的督查指导,研究解决工作中出现的新情况和新问题。对于出现问题的方面,给予通报和追究责任,促进信息公开工作有序、有效开展。**二、主动公开政府信息情况**

|  |
| --- |
| 第二十条第（一）项 |
| 信息内容 | 本年新制作数量 | 本年新公开数量 | 对外公开总数量 |
| 规章 | 0 | 0 | 0 |
| 规范性文件 | 156 | 156 | 156 |
| 第二十条第（五）项 |
| 信息内容 | 上一年项目数量 | 本年增/减 | 处理决定数量 |
| 行政许可 | 0 | 0 | 0 |
| 其他对外管理服务事项 | 0 | 0 | 0 |
| 第二十条第（六）项 |
| 信息内容 | 上一年项目数量 | 本年增/减 | 处理决定数量 |
| 行政处罚 | 0 | 0 | 0 |
| 行政强制 | 0 | 0 | 0 |
| 第二十条第（八）项 |
| 信息内容 | 上一年项目数量 | 本年增/减 |
| 行政事业性收费 | 0 | 0 |
| 第二十条第（九）项 |
| 信息内容 | 采购项目数量 | 采购总金额 |
| 政府集中采购 | 3 | 8832000 |

**三、收到和处理政府信息公开申请情况**

|  |  |
| --- | --- |
| （本列数据的勾稽关系为：第一项加第二项之和，等于第三项加第四项之和） | 申请人情况 |
| 自然人 | 法人或其他组织 | 总计 |
| 商业企业 | 科研机构 | 社会公益组织 | 法律服务机构 | 其他 |
| 一、本年新收政府信息公开申请数量 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 二、上年结转政府信息公开申请数量 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 三、本年度办理结果 | （一）予以公开 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| （二）部分公开（区分处理的，只计这一情形，不计其他情形） | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| （三）不予公开 | 1.属于国家秘密 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2.其他法律行政法规禁止公开 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3.危及“三安全一稳定” | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4.保护第三方合法权益 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5.属于三类内部事务信息 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6.属于四类过程性信息 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 7.属于行政执法案卷 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8.属于行政查询事项 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| （四）无法提供 | 1.本机关不掌握相关政府信息 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2.没有现成信息需要另行制作 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3.补正后申请内容仍不明确 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| （五）不予处理 | 1.信访举报投诉类申请 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2.重复申请 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3.要求提供公开出版物 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4.无正当理由大量反复申请 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5.要求行政机关确认或重新出具已获取信息 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| （六）其他处理 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| （七）总计 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 四、结转下年度继续办理 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

**四、政府信息公开行政复议、行政诉讼情况**

|  |  |
| --- | --- |
| 行政复议 | 行政诉讼 |
| 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 未经复议直接起诉 | 复议后起诉 |
| 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

**五、存在的主要问题及改进情况**（一）主要问题：信息公开的内容有待进一步完善。（二）改进措施及情况：一是规范流程、统一认识。进一步梳理政务信息，及时提供，定期维护，确保政府信息公开工作能按照既定的工作流程有效运作，公众能够方便查询。二是加强更新、提高认可。尤其在主动公开信息上力争做到及时、准确公布各项信息，方便群众了解本镇建设发展的动态。三是主动学习、提升水平。学习政府信息公开工作中的先进经验，结合本镇的实际情况，不断提高公开水平。**六、其他需要报告的事项**无 |
|  |